RESTRICTED WHEN COMPLETED

MARAC research form

Consistent and accurate research will help attendees at MARAC to build up as comprehensive a picture as possible of a case at the meeting. In practice, most agencies will frequently be unaware of information held by others. If research is done before the meeting, it can be shared where appropriate and an action plan can be established in the timeliest way possible.

- When undertaking research in advance of the meeting, it is important that agencies do not automatically contact the victim unless they need to take immediate actions to address risk. In most cases, the IDVA service will contact the victim in advance of the meeting and agencies should contact either the IDVA service or the referring agency in the first instance;
- Some agencies will be working with either children or the perpetrator; in this case the research form may need to be adapted to reflect their particular source of information;
- The research form should be completed by the designated agency representative themselves or they may contact the relevant officer or support / key worker;
- The information within the research form should be current, accurate and, where necessary make a distinction between fact and professional opinion;
- Expectations about the use of a common research form by agencies should be addressed in the MARAC Operating Protocol (MOP). CAADA would recommend that research forms are internal documents for use by the relevant agency and the information contained within them should be shared verbally at the MARAC meeting, where relevant and proportionate.
- It is possible that you will record info on the research form that you decide is not relevant to share at the MARAC. You may wish to write this and the reasons for not sharing the information on the research form.

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MARAC research form

Name & Agency	
Telephone / Email	
Date	

Victim name		Victim DOB	
Victim name and DOB			
Victim address			
MARAC case number (from agenda)			

		Please insert any changes / errors / other information (e.g. aliases or nicknames) below
Are the victim details on the MARAC list accurate?	*Y / N*	
Are the children(s) details on the MARAC list accurate?	*Y / N*	
Are the perpetrator details on the MARAC list accurate?	*Y / N*	

Note records of last sightings, meetings or phone calls.	
Note recent attitude, behaviour and demeanour, including changes.	
Highlight any relevant information that relates to any of the risk indicators on the checklist (*e.g. the pattern of abuse, isolation, escalation, victim's greatest fear etc.*).	
Other information (*e.g. actions already taken by agency to address victim's safety*).	
What are the victim's greatest priorities to address their safety?	
Who is the victim afraid of? *To include all potential threats, and not just primary perpetrator.*	
Who does the victim believe it safe to talk to?	
Who does the victim believe it **not** safe to talk to?	